|  |  |
| --- | --- |
| **SIDLESHAM PARISH COUNCIL**  **Draft Minutes of Parish Council Meeting**  **Held on Wednesday 13th March 2024**  **The Parish Rooms, Church Farm Lane** | |
| **Present:** Cllr M Mellodey (Chairman), Cllrs A Harland, D Guest, C Hall, M Monnington, L Ramm, T Parsons, T Tull, N Wade, Cllr P Montyn, (WSCC), Mr R Riach (SCA), and the Clerk | |
| **1.** | **Welcome & Apologies for Absence** – Cllrs D Jonson & V Weller (CDC) |
| **2.** | **Declaration by Councillors of Personal Interests of Items on this Agenda** – None |
| **3.** | **Questions from the Public.** (Exempt Subjects on the Agenda). None |
| **4.** | **Minutes of Last Council Meeting.** |
| **4.1** | Cllr A Harland proposed, and Cllr C Hall seconded, that the Minutes of the meeting held on the 14th February 2023 be approved and signed. All agreed. |
| **5.** | **Matters arising from the above minutes not dealt with in separate items below** - None |
| **6.** | **WSCC Councillor Update** Cllr P Montyn)  Cllr Montyn confirmed reporting the matter of the brambles in Mill Lane and potholes in Church Farm Lane and had received an acknowledgement.  Cllr Montyn reported CDC’s 2024/25 budget had been approved giving a 4.99% rise in Council tax and confirmed WSCC had managed to be in budget, which the Chairman passed on congratulations. Cllr Montyn confirmed still had the accounts for the year end to be completed, but reported that nearly two thirds of the new budget went to social care, which continues to increase.  The Chairman asked for an update on the upgrading of the water tanks in Sidlesham and Cllr Montyn confirmed that no progress for this year but waiting for further details.  Cllr Parsons informed Cllr Montyn of the problems of raw sewage running down roads and ditches in certain areas of Sidlesham and asked his advice on how best to tackle the problem. Cllr Montyn stated that the problem lies with the infiltration of rainwater into the pipes causing a backup/breakdown of the wastewater pumps and that Southern Water are aiming to reline these pipes with another pipe to lessen the infiltration of rainwater. Cllr Montyn advised that the message be circulated to parishioners to contact Southern Water and the Clerk to report of problems occurring and then for the Parish Council to write to Southern Water and the Environmental Agency giving the areas where this is happening, but no names or house names, just the roads. Cllr Parsons will pass the information of two areas known to the Clerk for a letter to be written.  Cllr Montyn had nothing further to add and gave his apologies and left the meeting. |
| **7.** | **CDC Councillor Update** (Cllrs D Johnson & V Weller) – Nothing to report. |
| **8.** | **Sidlesham Memorial Recreation Ground.** |
| **8.1** | **Capital Expenditure/Future Projects** – The Chairman welcomed Mr Ryder, the Chairman of SCA. Mr Riach reported that no further expenditure had taken place as the remaining funds were being held in case of repairs. Mr Riach stated that whilst the inside of the Hall was presentable, the outside was not, and a parishioner had come forward with some ideas to improve the external appearance by using cladding and painting a theme on it free of charge. Mr Riach also stated the Notice Board at the entrance would undergo a similar improvement which the Parish Council gave full support. Mr Riach stated that the present arrangement with Infinity regarding the bar was not working and discussion is ongoing to resolve this issue, especially as more interest from Parishioners to run the bar has been forthcoming. Mr Riach confirmed that since the Website became live, there have been quite a few enquiries and private bookings. The next SCA event is a Murder Mystery Evening on the 27th April. Mr Riach confirmed that everything was moving in the right direction. |
| **8.2** | **Floodlights/Ferry Farm Grant**. The Chairman reported that as soon as the weather improves, the work will be carried out. Unfortunately, we were refused by Ferry Farm for a grant, but have re-submitted our application and awaiting a response. However, both Cllr Wade and the Chairman have a meeting with Mr M Nichols tomorrow, 14th March to discuss this further. The Chairman confirmed he will let the Parish Council know the results at the next meeting. |
| **8.3** | **Car Park** – The Chairman stated that we were still waiting for another quote to come through, but it is looking at around £45,000 to carry out the work. Cllr Parsons gave the name of another contractor to contact for a quote and the Clerk was asked to follow this up. As to the car park extension, Infinity had offered to supply the matting and we are still waiting to hear from them regarding this. Failing that, the Parish Council will carry out the installation. |
| **8.4** | **SMRG Road Sign**. The Clerk reiterated the situation and after discussion it was agreed not to proceed with this. |
| **8.4** | **Outside Light over the Entrance to the Changing Rooms** – the Chairman explained receiving a complaint from a Parishioner that the light when switched on shone straight into their property. The Chairman informed Mr Riach that the angle of the light can be altered and asked for this to be carried out to see if this would resolve the issue. Mr Riach confirmed will try this and then left the meeting. |
| **9.** | **Sidlesham Playground** |
|  | Cllr Hall stated that in previous years 4 bags of play sand had been donated by Covers in return for signage. However, despite contacting them last year, no response was received. It was agreed for the Clerk to contact them offering the same terms as before and Cllr Hall will send details.  Regarding the cleaning of the playground, Cllr Hall will check her records for the Company who dealt with this in the past for the Clerk to contact them for a quote. |
| **10.** | **Doomsday Plaque** |
|  | The Clerk gave details of the only other quote received and after further discussion it was agreed not to proceed. |
| **11.** | **Fingerposts**  The Clerk explained the difficulty in obtaining further quotes and after discussion it was agreed to raise this matter at the APM to see if any Parishioner would be interested in carrying out the work. The Clerk was also asked to speak to Mr Ingram again and also to see whether Ralph Restorations would consider carrying out some of the work but not all. |
| **12.** | **Litter Picking Day**  After discussion it was agreed to raise this matter at the APM for volunteers and then arrange a date in the summer. Cllr Hall will forward to the Clerk a previous risk assessment for use. |
| **13.** | **GDPR**  After lengthy discussions, it was agreed for the Clerk to purchase a work mobile telephone and for her hours to be placed on the Website. It was also agreed to proceed with the proposals that Cllr Wade put forward for the Parish Council to be GDPR compliant. |
| **14.** | **D-Day Flag/King Charles Portrait**  After discussion it was agreed to obtain a Portrait and have it situated at the Memorial Hall. It was agreed to discuss the D-Day flag at the next meeting. |
| **15.** | **Resilience**  Cllr Wade explained what this involved working towards empowering the community to be more pro-active in supporting those in need in emergency situations. This will form part of the Emergency Plan, which has been agreed needs updating. This will also involve speaking to the SCA as it was felt they need to be involved too. |
| **16.** | **Neighbourhood Plan**  Cllr Wade confirmed progress is being made to bring it all together, but will require another person to proofread it once checks have been made on policies etc. |
| **17.** | **Housing & Land Development**  Cllr Wade gave a presentation on housing and development. There followed a lengthy discussion about the various options, resulting in an agreement to meet to discuss these options at Cllr Wade’s house for presentation at the next Parish Council meeting. |
| **18.** | **APM**  Thanks was passed to Cllr Monnington and Cllr Wade for the excellent APM Leaflet produced and Cllr Monnington will forward the agreed version to the Clerk to send to the printers and for circulation. The Clerk confirmed SCA had booked the Hall for us and that the Bar will be open. Refreshments will also be provided. Cllr Hall and Cllr Harland gave their apologies in advance for the APM. |
| **19.** | **Donations**  After discussion it was agreed to give £150.00 each to the following charities:  Chestnut Tree House;  CAB;  Samaritans;  Dementia Sage House; and  Stonepillow. |
| **20.** | **WSCC Highways - Community Traffic Plan**  The Chairman reported we had written to Mr Dare in reply to their response in refusing our proposals for the Donnington Junction and were waiting for a response. |
| **21.** | **Greenways Cycle Path**  The Chairman stated that a further definitive plan had been received that day and the Clerk will circulate tomorrow. The Chairman asked that Councillors forward their comments to the Clerk. |
| **22.** | **Correspondence Received:**  The Clerk informed the Parish Council of a letter received from CDC informing us of price increases for recycling and emptying of bins. |
| **23.** | **Matters of Urgent Public Importance** – Items raised will stand deferred until the next meeting. None. |
| **24.** | **Schedule of Account for Receipts Including Monies refunded from SCA\***  Cllr Harland proposed, and Cllr Tull seconded the summary of income and expenditure at 24.1.1 through to 24.2.9 be accepted. All agreed. Balance of Unity Accounts as of the 29th February 2024 was £65,815.93 which includes the saving accounts. |
| **24.1** | **Income**   |  |  |  |  | | --- | --- | --- | --- | | **Ref** | **Who** | **What** | **Amount**  **£** | | 24.1.1\* | SCA | Sand for Pitches minus VAT | 11.80 | |  | **Total** |  | 11.80 | |
| **24.2** | **Schedule of Account for Payment:**   |  |  |  |  | | --- | --- | --- | --- | | Ref | Who | What | Amount  £ | | 24.2.1 | Cathedral Signs | No Dog Signs for SMRG Playground | 91.20 | | 24.2.2 | Scanstation | Norton 360 Cloud Storage – IT | 35.00 | | 24.2.3 | HMRC | Tax/NI | £179.48 | | 24.2.4 | Alison Colban | Salary | 1019.39 | | 24.2.5 | Alison Colban | Expenses | 26.60 | | 24.2.6 | Martin Mellodey | SMRG Sand for Football Ground | 14.16 | | 24.2.7 | Mrs C Hall | Fixings for Playground New Signs | 8.02 | | 24.2.8 | CDC | SMRG – Recycling Bins/Waste Bins | 52.20 | | 24.2.9 | Andrew Ingram | Refurbishment of Manhood PC Box | 197.17 | |  | **Total** |  | **1,623.22** | |
| **25.** | **Requests for Future Agenda Items** |
| **26.** | **Date of Next Meeting**: 10th April 2024 in the Parish Rooms.  The Chairman reported that Cllr Wade and the Clerk had checked the work for the Parish Box in the Manhood, which was very good, and it has been confirmed with Mr Ingram to proceed with the work on the other Boxes. |

Meeting ended 21.15 pm

Alison Colban, Parish Clerk, Sidlesham Parish Council