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| **Sidlesham Parish Council Meeting to be held on****Wednesday 10th January at 7.30pm****The Parish Rooms, Church Farm Lane** **AGENDA** |
|  | **Welcome and Apologies for Absence** – Cllr M Mellodey |
|  | **Declaration by Councillors of Personal Interests in Items on this Agenda.**  |
|  | **Questions from the Public.** (Exempt subjects on the Agenda). |
|  | **Minutes of Last Council Meeting**  |
|  | **Matters arising from the above minutes not dealt with in separate items below.** |
|  | **CDC Councillor Update.** (Cllr D Johnson/Cllr V Weller) |
| **6.1** | Further security measures to be introduced to deter unauthorised encampments in Chichester |
|  | **WSCC Councillor Update.** (Cllr P Montyn)  |
|  | **Sidlesham Memorial Recreation Ground & Hall.**  |
|  | Capital Expenditure & Future Projects – Mr Robson/R Ryder  |
|  | SCA Election of New Trustees – Mr Robson/R Ryder |
|  | Future Events – Mr Robson/R Ryder |
|  | Confirmation from the SCA that all Food Hygiene Certification in Place. |
|  | Floodlights |
| **9.** | **Sidlesham Playground** |
| **9.1** | New Signage for the Playground Rules**.** |
| **10.** | **Doomsday Plaque** - Clerk |
| **11.** | **AGM Ideas** – Leaflet Drop/Doomsday Plaque |
| **12.** | **Threats to Elected Representatives** – Email received from Nicolas Bennett CDC |
| **13.** | **Correspondence Received** – Email from a Parishioner re CDC Reporting. Recommended course of action to be minuted. |
| **14.**  | **Matters of Urgent Public Importance.**  Items raised will stand deferred until the next meeting. |
| **15.** | **Resilience Training on the Manhood Peninsula** – To agree Councillor lead. |
| **16.** | **Ratification of Code of Conduct, Biodiversity Policy, Financial Regulations & Financial Risk Assessment** |
| **17.** | **GDPR** – Minute to show that we had a training session and awaiting a report to move forward. All Councillors attended except Cllrs M Monnington & T Tull. |
| **18.1** | **Schedule of Account for Receipts/Payments** –  |
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| --- | --- | --- | --- |
| **Ref** | **Who** | **What** | **Amount £** |
| 18.1.1 | SCA | Half Costs of Caravan Gas & Boat Services Ltd – Installation of Gas Bottles to new cooker & Certification | 353.06 |
| 18.1.2 | SCA | Half payment for repairs to external kitchen & toilet windows + line paint | 109.97 |
| 18.1.3 | Barclays Bank | Closure of Accounts | 47,453.40 |
| 18.1.4 | Barclays Bank | Interest for Barclays Special Reserve Account  | 137.77 |
| 18.1.5 | SCA | Half Costs for Electrical Work and sand plus keys | 91.35 |
| **Total** |  |  | **48,145.55** |

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| **18.2** | **Schedule of Account for Payment:**

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| --- | --- | --- | --- |
| Ref | Who | What  | Amount£ |
| 18.2.1 | Caravan Gas & Boat Services Ltd | SMRG Refurb – Installation of Gas Bottles, connection to new cooker & safety certification. | 847.36 |
| 18.2.2 | Harvey Collins | Grass Cutting | 244.80 |
| 18.2.3 | The Royal British Legion Poppy Appeal | Donation for the Wreath | 55.00 |
| 18.2.4 | Sidlesham Parochial Church Council | Donation for the Graveyard | 500.00 |
| 18.2.5 | CDC | Election Costs | 305.00 |
| 18.2.6 | Unity Bank | Bank Charges | 18.00 |
| 18.2.7 | CDC | Litter Bins at SMRG | 55.00 |
| 18.2.8 | Farrell Property Maintenance | SMRG Roof Leak Repairs | 360.00 |
| 18.2.9 | Scan Station | Black Ink | 24.00 |
| 18.2.10 | Farrell Property Maintenance | SMRG - Removal of old Tank, removal of materials and repair roof. | 890.00 |
| 18.2.11 | A Ingram | SMRG Refurb – Repairs to external kitchen & toilet windows | 180.00 |
| 18.2.12 | Martin Mellodey | Line Paint | 23.96 |
| 18.2.13 | Redemptive Media | Website Domain Management Fee | 30.00 |
| 18.2.14 | Alison Colban | Salary | 1,102.36 |
| 18.2.15 | HMRC | Tax & NI | 87.64 |
| 18.2.16 | Alison Colban | Expenses 12/10 – 8/11 | 77.09 |
| 18.2.17 | Martin Mellodey | SMRG Expenses – Keys & Building Sand | 19.62 |
| 18.2.18 | CDC | Litter Bins SMRG | 52.20 |
| 18.2.19 | Farrell Property Maintenance | SMRG – Identify and Repair Sockets that were not working | 150.00 |
| 18.2.20 | Unity Bank | Bank Charges | 18.00 |
| 18.2.21 | Alison Colban | Salary | 1060.24 |
| 18.2.22 | HMRC | Tax & NI | 75.76 |
| 18.2.23 | Alison Colban | Expenses | 36.95 |
|  | **Total** |  | **6,176.06** |
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| 18.2.24 | **Transfer of Monies to Open New Unity Savings Accounts** | SMRG Maintenance Fund | 28,000.00 |
| 18.2.25 |  | Playground Fund | 3,275.00 |
| 18.2.26 |  | Reserve Account | 12,255.00 |
| 18.2.27 |  | Mowing Equipment Fund | 4,045.00 |
|  | **Total** |  | **47,575.00** |

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| **19.** | **Requests for Future Agenda Items.**  |
| **20.** | **Date of Next Meeting** – 14th February 2024 at 7.30 pm |

Alison Colban, Parish Clerk, Sidlesham Parish Council